



COMMERCIAL DELIVERY PERMIT

Section I: Applicant Information

Name: _____

Business Name: _____

Phone Number: _____ Email Address: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Vehicle Type: _____ Make of Vehicle: _____ Model: _____

Plate Type: _____ State: _____ License Plate Number: _____

Nature of Business in Downtown Springfield: _____

Section II: Legal

Applicant understands that the permit herein applied for is regulated and subject to all of its terms and conditions contained in Sections 110.001 through 110.114 of the 1988 City of Springfield Code of Ordinances, As Amended. Copies of this section are available at the City Clerk's Office or online at www.springfieldcityclerk.com.

IMPORTANT: You are required to notify the City Clerk's Office of any vehicle or plate changes. If a vehicle is retired from service, a new permit can be obtained upon surrender of the old permit and payment of a \$5.00 fee.

This permit only allows for parking in a loading zone (45 minutes). Parking in lane of traffic (15 minutes) or alleyway (10 minutes) is allowed *ONLY* if loading zone space is not available.

I hereby certify that I have read and understand the above statement and sections of the City Code.

Signature _____ Date _____

For City of Springfield Use Only

Fee: \$25.00 Treasurer's Code: PCD

Permit Expires on June 30

Public Works City Traffic Engineer: Approve: _____ Deny: _____ Signed: _____

Reason for Denial (if applicable): _____

For City Clerk's Use: Permit Number: _____ Date Issued: _____ Issued by: _____